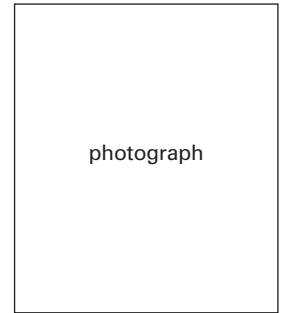




# International Lawyers Programme Booking Form 2009



Please complete all parts of this form in black ink or typescript and attach a recent photograph of yourself

## Part A: Personal details

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Sex: Male  Female  Place of birth: \_\_\_\_\_

Status: Single  Married  Divorced  Widowed

Telephone no: \_\_\_\_\_ Fax no: \_\_\_\_\_

Your address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

## Details of your next of kin or person in your home country who should be contacted in an emergency

Name: \_\_\_\_\_ Please state relationship: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone no: \_\_\_\_\_

## Where are you currently working or studying?

\_\_\_\_\_

\_\_\_\_\_

## Please provide details of your post, grade and main responsibilities

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why did you choose The College of Law for the International Lawyers Programme?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FOR OFFICE USE ONLY	
Course	<input type="text"/>
Price	<input type="text"/>
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Inv. No.	<input type="text"/>

## Part B: Academic background

Please list all academic qualifications gained since completing your secondary education, stating the institutions attended, the main subjects of study, and when the main courses started and finished. Please indicate with an asterisk (\*) those courses which were entirely, or mostly, in English medium – i.e. where the language or instruction or supervision was in English. Please attach photocopies of all relevant academic certificates or transcripts.

Qualification (including class or level)	Institution	Subject	From	To

## Part C: Professional background

Please list all positions held since completing your secondary or tertiary education

Position	Organisation	From	To

## References

Please supply one written reference from your current or most recent employer

Name of referee: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone no: \_\_\_\_\_

Have you studied in the UK?    Yes             No

Finally, please state below:

a) why you want to join the International Lawyers Programme?

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b) how you think you will benefit in terms of career and personal development from this programme once completed?

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Please also give full details of any particular areas of the programme which you would like to concentrate on.

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## Part D: Practical Professional Experience

On a scale of 0-5, how much practical professional experience do you have in each of the following areas of law (0 indicates no experience; 5 indicates significant experience. Circle as appropriate):

Administrative and Public Law	0	1	2	3	4	5
Alternative Dispute Resolution	0	1	2	3	4	5
Arbitration	0	1	2	3	4	5
Banking (including banking litigation)	0	1	2	3	4	5
Civil Litigation	0	1	2	3	4	5
Competition law	0	1	2	3	4	5
Criminal Litigation	0	1	2	3	4	5
Company / Commercial Law	0	1	2	3	4	5
Commercial Litigation	0	1	2	3	4	5
Commercial Property	0	1	2	3	4	5
Corporate Crime	0	1	2	3	4	5
Electronic Commerce	0	1	2	3	4	5
Employment	0	1	2	3	4	5
Environment & Planning	0	1	2	3	4	5
Family	0	1	2	3	4	5
Finance (asset finance/project finance)	0	1	2	3	4	5
Insolvency	0	1	2	3	4	5
Insurance	0	1	2	3	4	5
Intellectual Property	0	1	2	3	4	5
Media & Environment	0	1	2	3	4	5
Personal Injury	0	1	2	3	4	5
Professional Negligence	0	1	2	3	4	5
Shipping Law	0	1	2	3	4	5
Tax	0	1	2	3	4	5
Telecommunications Law	0	1	2	3	4	5
Corporate Law (mergers & acquisitions; capital markets)	0	1	2	3	4	5

## Part E: English language skills

(if you are a native English speaker please disregard Part E)

The Law Society and The College of Law require a good level of English to be able to follow the programme (at least equivalent to IELTS 7.5).

Please indicate your level of English:

1 = fluent    2 = good    3 = fair    4 = poor

English	1	2	3	4
Writing				
Speaking				
Reading				

Where did you learn English? \_\_\_\_\_

How many years did you study English for? \_\_\_\_\_

Do you use English in your present job?    Yes     No

If yes, please describe in a few words how you use English at work? \_\_\_\_\_

## Fees

**Fees:** The cost of the programme is £6000 per participant, payable in advance. Additional modules required to gain an LLM qualification (programme commencing May 2009) are charged per module. This cost includes all course materials but excludes the cost of travel to and accommodation in London, which must be organised independently. Please note, a further £600 is payable for those wishing to complete the full QLTT.

## Payment details

I enclose a CHEQUE for £\_\_\_\_\_ made payable to 'The College of Law'. All cheques must be from a sterling bank account and will take five working days to clear.

Please charge my CREDIT/DEBIT CARD with an amount of £\_\_\_\_\_

Card Type:  Visa  Mastercard  Switch/Maestro

Card number:

Security code:

(last three digits of the security code on the reverse of your credit/debit card.)

Valid from: \_\_\_\_/\_\_\_\_/\_\_\_\_ Expiry date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Issue Number (Switch Only): \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Card Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please invoice my firm once this booking has been processed

Please provide e-mail address for invoicing: \_\_\_\_\_

(If invoice address is different, please give contact name and address here): \_\_\_\_\_

## Terms and Conditions

- 1 The College of Law reserves the right to change or cancel its training programmes.
- 2 Prices are valid until 31/07/09. The College of Law reserves the right to change the course fees.
- 3 All courses are subject to availability and demand.
- 4 Lunch, travel and accommodation are not included in the price of the course. Delegates are responsible for arranging their own accommodation.
- 5 Any changes to date required should be done in writing to [sally.went@lawcol.co.uk](mailto:sally.went@lawcol.co.uk).
- 6 You will receive a written confirmation of your booking. Joining instructions will be forwarded prior to the start of each of your courses.
- 7 A deposit of £500 is payable on application. The balance of the fee is payable no later than 2 months before the start date of the programme. Any applications made within 2 months of the start date should be accompanied by the full fee. In the event of cancellation fees are non-refundable
- 8 The College of Law cannot be held responsible for failing to cater for any special needs unless you notify us in writing upon application.
- 9 Payment terms of 30 days apply.
- 10 Please note: if you have not signed to accept our terms and conditions, your booking form will not be accepted.

I accept the Terms and Conditions detailed herein. I certify that the information provided in this form is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Contact details

**Please note that this form has to be returned with copies/scan of all diplomas and references to:**

Sally Went, Programme Assistant, The College of Law, 2 Bunhill Row, London EC1Y 8HQ, United Kingdom

Tel: +44 (0)1483 216308 Email: [sally.went@lawcol.co.uk](mailto:sally.went@lawcol.co.uk)

### Data protection

College of Law Services Ltd needs to hold certain personal information about its candidates. Information will be held in accordance with the Data Protection Act 1998 and the College's Data Protection Policy. For further details of the Data Protection policy and Data Protection declaration, please visit our website at [www.college-of-law.co.uk](http://www.college-of-law.co.uk). Agreement to the processing of personal data is a condition of acceptance onto any course. By enrolling on an examination or tuition course you signify your agreement to this processing.

From time to time we may wish to use your details for marketing purposes and to keep you up to date about products and services that we consider may be of interest to you. If you do not wish us to do so, please write to the Marketing Department, The College of Law, Braboeuf Manor, Portsmouth Road, Guildford, Surrey GU3 1HA (or DX 2400 Guildford).

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