

Finance terms and conditions

Accelerated LPC 7 Month Full-time

By reserving a place on our course, you enter into a legally binding contract with The College of Law. You accept and agree to be bound by these financial terms and conditions which cannot be varied under any circumstances.

Your acceptance has immediate cost implications and creates financial commitments.

Please make sure you read these terms and conditions.

1. Confirmation of your place

- If you accept a place on the 7 month Accelerated LPC your place will be confirmed automatically upon the College's receipt of your acceptance.
- Confirmation of a place on a course finalises the contract between you and the College.

2. Course fees

The course fees for your reserved place include tuition, text books, course materials, learning resources and all first attempt examinations and assessments. Course fees exclude examination re-sits and reassessments which will be charged for separately.

Course fees for the Accelerated LPC are available on our website – visit www.college-of-law.co.uk

3. Payment of course fees

Course fees are payable as follows:

	Accelerated LPC 7 month full-time Start date: January 2012	Accelerated LPC 7 month full-time Start date: July 2012
Deposit to reserve your place, payable on acceptance	£350	£350
Either course fee in full or:	On or before 12 December 2011	On or before 12 June 2012
First Instalment by Direct Debit	On or before 12 December 2011	On or before 12 June 2012
Second Instalment by Direct Debit	On or before 12 April 2012	On or before 12 October 2012

Late payment may lead to cancellation by the College of your course place.

Fees can only be paid by instalments if a direct debit facility has been set up and approved before the first payment date. Otherwise, the fee must be paid in full up front.

If you are being sponsored, you should pay the deposit yourself and then claim the amount from your sponsor.

4. Cancellation

Cancellation of the contract occurs on the cancellation of a reserved place on a course commencing in a specified academic year. Requests to defer, intermit or transfer from a full-time course to a part-time course or vice versa carry the same course fee liability consequences as cancellation as they all involve the cancellation of a reserved place on a course in that particular academic year.

Cancellation or failure of a direct debit payment also constitutes cancellation of this contract.

How to cancel

Up to Course Week 3, cancellation must be made via e-mail to admissions@lawcol.co.uk. Admissions acknowledge receipt of all e-mails within 24 hours. We recommend that you keep a copy of our acknowledgment e-mail. If you e-mail and do not receive this acknowledgement please either send the e-mail again or contact us on 0800 289997.

From Course Week 3 onwards cancellation must be made via e-mail to your chosen Centre.

We recommend that you keep a copy of your e-mail.

If you are currently studying for a degree or GDL and fail one or more exams, you should confirm this via e-mail to admissions@lawcol.co.uk as soon as possible – it may affect your eligibility to start your course at the College.

Course fee liability on cancellation

Your acceptance has immediate cost implications and creates financial commitments. The sole source of funding from which the College meets these financial commitments is course fee income.

If the College cancels the contract for one of the reasons described below, or if you cancel the contract, the extent of your payment liability for the course fees will vary depending on **when** cancellation occurs.

Please see the following table for the deadline dates and corresponding fee liability applicable to your particular course.

Cancellation deadlines and corresponding course fee liability

Course fee and deposit liability	Accelerated LPC 7 month full-time Start date: January 2012	Accelerated LPC 7 month full-time Start date: July 2012
Cooling Off Deadline <ul style="list-style-type: none">No course fee liabilityDeposit refunded	Cancel / Defer within 11 days from confirmation of your reserved place	Cancel / Defer within 11 days from confirmation of your reserved place
No Fee Liability Deadline <ul style="list-style-type: none">No course fee liabilityDeposit will not be refunded	Cancel / Defer on or before 30 November 2011	Cancel / Defer on or before 31 May 2012
First Instalment Deadline <ul style="list-style-type: none">Liable for first instalment course feesDeposit will not be refunded	Cancel / Defer / Intermit after 30 November 2011 and on or before 12 April 2012	Cancel / Defer / Intermit after 31 May 2012 and on or before 12 October 2012
Full Fees Deadline <ul style="list-style-type: none">Liable for the first and second instalmentDeposit will not be refunded	Cancel / Intermit after 12 April 2012	Cancel / Intermit after 12 October 2012

Cancellation by the College

- The College may cancel your place on the course by reason of your non-attendance, or if you have not paid the course fees in line with these requirements or if you have not met the eligibility criteria for the course, or in the event of gross misconduct.
- In addition to its rights to cancel your place on the course, the College will not issue you with examination and assessment results or course materials until you have paid the course fees in accordance with these terms and any re-sit fees.
- If the College is unable to run the course or cancels your place for any reason other than those listed above, it will refund in full all course fees you have already paid, including any deposit.

5. Deferral

Requests to defer carry the same course fee liability consequences as cancellation as they all involve the cancellation of a reserved place on a course.

A request to defer is an application to cancel a reserved course place and reserve a new place on the following course, returning at the start of the course.

- It is not possible to defer your course place after the start of Course Week 3.
- Only deferral requests made before the start of Course Week 3 will be considered.
- Deferral requests must be made via e-mail to admissions@lawcol.co.uk
- The College will confirm via e-mail whether or not your deferral request has been approved.

Course fee liability on request to defer:

Before Cooling Off Deadline:

- See table in Section 4 above.

After Cooling Off Deadline and before No Fee Liability Deadline:

- See table in Section 4 above.

After No Fee Liability Deadline and before Course Week 3

- See table in Section 4 above.
- You will be liable for the first instalment course fees which will be held over and applied towards the next course's fees. These are not refundable.
- First instalment course fees must have been paid before a request to defer will be considered.
- Your deposit **will not** be refunded.

6. Request to Intermit

Requests to intermit carry the same course fee liability consequences as cancellation as they all involve the cancellation of a reserved place on a course.

- A request to intermit is an application to cancel a reserved course place and reserve a new place on the following course, returning at the same point in the course.
- You may request to intermit your reserved place from Course Week 3 onwards.
- There must be no outstanding course fees at the time of the request.
- A request to intermit must be made via e-mail to your chosen Centre.
- The College will confirm via e-mail whether or not your request to intermit has been approved.

Course fee liability on request to intermit

If you request to intermit your course place from Course Week 3 onwards:

- You **will** be liable for the first instalment course fees which will be held over and applied towards the following course's fees. These are not refundable.
- Your deposit **will not** be refunded.
- You **will** be liable for a non-refundable £100 intermission request fee.
- If your request is e-mailed after the Full Fees Deadline (see table in Section 4 above) you will be liable for the first and second instalment course fees. Second instalment fees will be held over and applied towards the following course's fees. These are not refundable.

7. Transfers

Requests to transfer courses carry the same course fee liability consequences as cancellation as they all involve the cancellation of a reserved place on a course.

- Admissions may be able to transfer your place to another course starting in 2012.
- All agreed transfers will be confirmed in writing by e-mail along with your fee liability for the course.
- There must be no overdue course fees at the time of the request.
- A transfer request must be made via e-mail to Admissions.
- The College will confirm via e-mail whether or not your request to transfer has been approved.

Requesting transfer once you have accepted your place

Please e-mail admissions@lawcol.co.uk explaining why you wish to transfer and which mode of study and Centre you wish to transfer to. Please include your full name and/or student reference number in your e-mail.

8. General

- These terms and conditions (including any non-contractual obligations arising out of or in connection with these terms and conditions) are governed by English law and are subject to the jurisdiction of the English courts.
- The College may transfer its rights and obligations under these terms and conditions to any successor in title to its business or to any entity to which a substantial part of its business is transferred, and you authorise the College as your agent to sign an agreement with such successor or entity in substantially the same form as this agreement to procure that such successor or entity succeeds to all rights and obligations of the College under these terms and conditions. Alternatively, and at the College's sole discretion, you agree that you will execute any deed of novation that the College reasonably requests to give effect to such transfer.
- Failure or delay by the College to exercise any of its rights or remedies (full or partial) under these terms and conditions shall not constitute any form of waiver.
- These terms and conditions constitute the entire financial agreement between you and the College and you confirm that in accepting your place you have not relied on, and shall have no right or remedy in respect of, any statement, representation, assurance or warranty (whether made negligently or innocently) other than as expressly set out in these terms.

Queries

If you have any queries, please contact Admissions on 0800 289997 or via e-mail at admissions@lawcol.co.uk.